

Product Time Commitment Form

My Product Time choices are: (list a single, specific writing project or multiple projects or “discovering my next writing project”; you may not need all four lines)

1. _____
2. _____
3. _____
4. _____

I will show up Product Time for (number of) _____ minutes a day (**no more than 15 minutes**)

on (number of) _____ days of the week

on (list the days) _____

in the (indicate morning, afternoon or evening) _____.

My Targets are (list number of minutes a day or total number of minutes for the week or a milestone you want to reach, such as “draft Chapter 4” or “revise query letter”; you can list different targets for each day or have just one target for the week or have no target at all)

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

Sunday: _____

Signed:

Date:

Witnessed by:

Date:

Post the completed, signed and dated form in your calendar, planner or work space. Reserve the time in your calendar or planner for both commitments and targets.

ERROR: undefined
OFFENDING COMMAND:

STACK: